

**ARCHITECTURAL CONTROL REQUEST**  
**1747 Washington Street Association**

**For review and approval by the Board of Directors, please present to:**  
**Western States Property Services, Inc.**  
**10020 E. Girard Avenue, Suite 175**  
**Denver, Colorado 80231**  
**Ph: (303) 745-2220**  
**Fx: (303) 745-3335**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Unit Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (if different): Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

1. Please describe, in detail, what changes you will be making to your unit, which may impact the integrity of the building, or it's common systems or neighbors (attach additional sheets as necessary).
  
2. Attach a list of materials and colors to be used, if any work will be done to the exterior of the unit.
  
3. Please provide "to scale" drawings of the changes and the location of the changes in relation to the unit, and views of all relevant elevations to ensure the structure of the building will not be negatively impacted.
  
4. Please describe any work that will affect the common area, i.e., footings, excavations, equipment work, or other action that might damage any building, the turf, sprinkler lines, telephone cables, or utility lines. Any damage to common elements must be repaired at the homeowner's expense.
  
5. Please provide the name and address of the professional engineer or contractor who is to do this work. Please attach a copy of their Certificate of Insurance to this request. If other than an insured licensed contractor will be doing the work, the homeowner agrees to be liable for any damage to the Association property. Signature of owner \_\_\_\_\_

If this work requires the attachment to, modification of, or entry through the structure of any building, the Board of Directors reserves the right to have a professional engineer inspect the work at any time during construction and approve the final product, at homeowner's expense.